

Save My Library Steering Committee Meeting Minutes 08-07-07
Josephine County Courthouse Room 157 - 7:00PM

Present

Jackie Balander
Charles D. Brown
Judy Christensen
Virginia Collins
Sharon Dilda
Barbara Ketley
Cathye Mason
Dale Matthews
Nancy Smith
Patricia Snyder
Dave Toler
Jon Wacker

Agenda Items

Parking Lot Items From Aug 2nd Steering Committee Meeting

-Additional Committees

Volunteers/staffing
Continuity
Budget/finance/admin

-Questions/Tasks for Standing Committees

Fundraising
Publicity

-Suggestions for Adoption or Decision by General Meeting

Proposed

-Agenda Framework

Setup

-Review/Approve Agenda
-Review/Approve Minutes

Standing Committee Reports

-City
-County
-Legal

Old Business

-Parking lot items (Q.V.)
-Other

New Business

-Planning General Meeting – 08-29
Place
Content
Format

-Next Steering Committee Meeting
Time & Place

Discussion, Decisions, etc

- Agenda reviewed and approved.
- 08-02-07 Meeting Minutes approved.
- MOTION: Move that we approve the agenda with flexibility. Motion seconded and passed.
- City Committee has not been able to meet; a key member is out of the state; their report will be postponed until next meeting.
- No activity with the County Committee, nothing to report.
- Patricia Snyder, chair for the Legal Committee, presented the *Legal Committee Progress Report to Library Steering Committee*, which was reviewed.
- When website is up and running, library meeting information will be posted there.
- MOTION: Move that we submit a letter to the County Commissioners requesting funds up to \$300,000 with matching funds be granted to the library committees in addition to the buildings and its contents. We authorize the County Committee to draft the commitment letter to be submitted to the Steering Committee for approval. Letter will be drafted with the assistance of Dave Toler. Motion seconded and passed. One opposed.
- MOTION: Move that the Steering Committee approve the letter to the County Commissioners by e-mail. Motion seconded and passed. Three opposed.
- MOTION: Move that we move the consideration of additional committees to next Steering Committee meeting. Motion seconded and approved.
- It was decided that we will have another Steering Committee Meeting before the General meeting. Courthouse 157 is not available, so Dale Matthews will find a location and e-mail the committee.
- Dale Matthews presented two options for the location of the General meeting: Fruitdale Grange facility, which seats 72 and the Performing Arts Center at the High school, which seats approx. 125.
- MOTION: Move to have Dale book the larger facility at the high school for the General meeting. Motion passed.
- Meeting adjourned at 8:34 PM

Items to be Discussed at Next Steering Committee Meeting

- Additional Committees
 - Volunteers/staffing
 - Continuity
 - Budget/finance/admin
- Questions/Tasks for Standing Committees
 - Fundraising
 - Publicity
- Information Sources and other Resources
 - Libraries
 - Budget
 - Books
- Suggestions for Adoption or Decision by General Meeting

Next Steering Committee Meeting

Date: Friday, August 17, 2007

Time: 7:00 PM

Location: The home of Nancy Smith in Merlin, OR