

Minutes of the Steering Committee Meeting
Josephine County Library Reopen Effort
August 29, 2007

Meeting Location and Time

The Steering Committee for the Josephine County library reopen effort was held in Room 157 of the Josephine County courthouse. Cathye Mason called the meeting to order at 7:00 pm.

Present

Steering Committee members present were Charles Brown, Sharon Dilda, Dennis Doyle, Cathye Mason, Nancy Smith, Patricia Snyder, and Dave Toler. Approximately 20 guests were also present.

Minutes

Charles Brown moved, Nancy Smith seconded, and the motion carried that the minutes of the 8-21-07 meeting be accepted as written.

Agenda

Cathye Mason presented the following as the meeting's agenda.

- Mission
- Leadership
- Plan/Timeline
- Tasks/Assignment
- Next Meeting

Mission

Discussion:

Each member of the Steering Committee posted and discussed their proposals for a Steering Committee mission statement.

Action:

Charles Brown moved, Nancy Smith and Patricia Snyder seconded, and the motion carried that the mission statement be adopted as "To facilitate the opening and to ensure long-term operations of a public library system serving Josephine County."

Leadership

Discussion:

It was discussed that representation from Illinois Valley and Williams was needed on the Steering Committee. Linda Naydol of Illinois Valley volunteered.

Bill Mansfield, a Medford attorney, was introduced by Charles Brown. Bill Mansfield offered his pro bono services to advise and assist in the development of bylaws, filing incorporation papers, and completing and submitting the 501(c)(3) application.

Action:

Sharon Dilda moved, Dave Toler seconded, and the motion carried that Cathye Mason be elected as Chair of the Steering Committee.

Cathye Mason moved, Sharon Dilda seconded, and the motion carried that Linda Naydol be added to the Steering Committee and elected as Vice Chair of the Steering Committee.

Nancy Smith moved, Charles Brown seconded, and the motion carried that Dennis Doyle be elected as Treasurer of the Steering Committee.

Cathye Mason moved, Dave Toler seconded, and the motion carried that Teresa Stover be added to the Steering Committee.

Dave Toler moved, Nancy Smith seconded, and the motion carried that Teresa Stover be elected as Secretary of the Steering Committee.

Cathye Mason moved, Nancy Smith seconded, and the motion carried that Doug Walker be added to the Steering Committee.

Funding and Organizational Legal Status

Discussion:

There was discussion about the need for petty cash for incidental expenses for the Steering Committee. A hat was passed among all present. \$282.00 in cash was collected and counted by Charles Brown. The funds were provided to Treasurer Dennis Doyle.

Dave Toler said that the \$300,000 in county matching funds could be provided as a grant for which the organization could apply. He committed to proposing this initiative to the Board of County Commissioners, and encouraged the Steering Committee to support the initiative.

Membership structure was discussed, including annual dues and levels of commitment.

There was discussion about a conditional 501(c)(3) designation to start collecting tax-deductible funds.

There was a discussion about whether the committee should form a new nonprofit organization whose sole purpose is to open and operate the library or work with an existing nonprofit organization such as Friends of the Library, the Library Foundation, the RCC Foundation, or the Chamber Foundation.

There was discussion about incorporating the Steering Committee.

Action:

Linda Naydol moved, Charles Brown seconded, and the motion carried to create a new nonprofit organization whose only purpose is to operate the library.

Next Meeting

It was decided that the Steering Committee will meet every Tuesday evening at 7:00 pm. The next meeting will be Tuesday, September 4 at 7:00 pm at the Josephine County Courthouse, Room 157.

The date of the public meeting at which progress can be reported and input solicited was discussed. Tuesday September 18 was suggested as a tentative date. Dave Toler will check on the availability and cost of Anne Basker Auditorium.

Adjournment

Cathye Mason adjourned the meeting at 8:35 pm.

Respectfully submitted,
Teresa Stover, Secretary
Steering Committee